



The Regular Meeting of the
Brian Head Town Council
Town Hall Council Chambers
56 N. Hwy 143, Brian Head, UT 84719
Tuesday, November 24, 2009 @ 1:00 p.m.

AGENDA

- A. CALL TO ORDER** **1:00 p.m.**
B. PLEDGE OF ALLEGIANCE
C. DISCLOSURES
D. APPROVAL OF THE MINUTES:
 1. November 10, 2009 Town Council Meeting
 2. November 17, 2009 Town Council Meeting
E. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items
F. AGENDA TOPICS:
 1. **2009 TOWN GOAL REVIEW & ESTABLISHING THE 2010 TOWN GOALS** – Bryce Haderlie, Town Manager. - The Council will review the 2009 goals and consider town goals for 2010.
G. ADJOURNMENT

Dated the 20th Day of November, 2009

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda in three public and conspicuous places within the Town Limits of Brian Head; to wit, Town Hall, Post Office and The Mall on this 20th day of November, 2009 and have caused a copy of this notice to be delivered to the Daily Spectrum.

Nancy Leigh, Town Clerk

**The Regular Meeting of the
Brian Head Town Council
Town Hall Council Chambers
56 N. Hwy 143, Brian Head, UT 84719
Tuesday, November 24, 2009 @ 1:00 p.m.**

Members Present: H.C. Deutschlander, Stewart Fausett, Tony Cocchia, Jim Ortler, Hans Schwob (by phone)
Staff Present: Bryce Haderlie, Nancy Leigh, Tom Stratton, Cecilia Johnson, Dan Guymon, Gary Bulloch
(arrived at 3:00 p.m.)

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference.

A. CALL TO ORDER

Mayor Deutschlander called the regular meeting of the Brian Head Town Council to order at 1:00 p.m.

B. PLEDGE OF ALLEGIANCE

Mayor Deutschlander led the Council and others in the Pledge of Allegiance.

C. DISCLOSURES

There were no conflicts of interest with today's agenda items. Mayor Deutschlander stated that the disclosure statements are on file at the Recorder's office and are available for public inspection during normal business hours.

D. APPROVAL OF THE MINUTES:

November 10, 2009 Town Council Meeting

Motion: Council Member Cocchia moved to approve the November 10, 2009 Town Council minutes as presented. Council Member Fausett seconded the motion.

Action: **Motion carried 5-0-0 (summary: Yes = 5 Vote: Yes:** Mayor Deutschlander, Council Member Fausett, Council Member Cocchia, Council Member Schwob, Council Member Ortler).

November 17, 2009 Town Council Meeting

Motion: Council Member Ortler moved to approve the November 17, 2009 Town Council minutes as presented. Council Member Cocchia seconded the motion.

Action: Motion carried 4-0-1 (**summary: Yes = 4, No = 0, Abstain = 1 Vote: Yes:** Mayor Deutschlander, Council Member Fausett, Council Member Cocchia, Council Member Ortler. **Abstain:** Council Member Schwob).

E. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items

Nancy Leigh, Town Recorder/Clerk, reported that the Red Rock Relay has scheduled the 2010 Red Rock Relay run for September 9-10, 2010. They are indicating there may be as many as 2,500 participants in the upcoming 2010 race.

Bryce Haderlie, Town Manager

1. Received the Brian Head Redevelopment Agency annual report prepared by Cody Deeter, Lewis, Young & Burningham. The report has been distributed in the Council's boxes for Council review.
2. The Town shuttle service will begin on December 15, 2009. Southern Utah Coaches is the new company that will be providing shuttle service for this winter season. Public Works is currently in the process of completing the brochures for the shuttle service and will be distributing them to the public and businesses.
3. Thanked the Public Works crew for installing the annual Christmas decorations on the Town Hall and also thanked the Chamber of Commerce for their participation in the decorations.
4. Staff has notified Rainbow Sign & Banner to start the installation of the Town Kiosk. The curb and gutter that surrounds the kiosk is now complete. The kiosk will identify a winter and summer theme on it.

5. Staff met with Rainbow Sign & Banner on the corrections of the sign kiosks throughout town. Corrections should be completed shortly.

Tom Stratton, Public Works Director

1. Distributed the department's update to the Council (see attached).
2. The third annual recycling summit is scheduled for December 10, 2009 in Cedar City at Southern Utah University's Hunter Conference Center. The Council is encouraged to attend.
3. Council Member Ortler inquired as to the schedule in which the recycling bins are picked up. Council Member Ortler reported that several bins are currently full. Tom responded that he will notify his department for a pick-up of the recycling bins.
4. Cedar City has requested additional recycling bins to be placed in Cedar City. The city will be paying the town for the dumping of the recycle bins. Staff is also working with Parowan City on participating in the recycling program.

Dan Guymon, Public Safety Officer

1. Distributed the department's update to the Council (see attached).
2. Distributed the Public Safety department's schedule for full-time and part-time officers (see attached). Dan explained that the memo also identifies who the part-time officers are and their years of service in Brian Head. Discussion was held regarding the concerns of the Council as it pertains to scheduling part-time officers during weekends and whether they are trained as EMT's.
The Public Safety Director will be working with the part-time officers on educating them on Brian Head and may narrow the list of part-time officers that are currently working in Brian Head to a smaller group of individuals who are familiar with Brian Head and the environment. A monthly Public Safety department schedule will be distributed to the Council for review.
3. Mayor Deutschlander inquired as to the total expenses from the Steam Engine Meadows fire. Officer Guymon responded that Chief Bulloch currently has that information and he will let Chief Bulloch know to report on the fire at a later time.

Peg Simons, property owner

1. The Cedar Breaks National Monument yurt will be opened the first weekend in December on Friday, Saturday and Sunday from 10:00am until 2:00 p.m. to x-country skiers and snowmobiler's going through the Monument.
2. Parking for the x-country skiers will be located at the intersection of hwy. 143-148. Parking for the snowmobile trailers will be located at the south entrance of Brian Head in which a large parking area has been designated for snowmobile trailers.
3. X-country ski maps are available to the public. The upper Alpine trail will be opened in the Cedar Breaks Monument to skiers. The map also identifies the Rattlesnake trail, which will not be marked for this winter season. Information may be obtained at the Town Hall, Cedar Breaks Lodge and other designated locations.

F. AGENDA TOPICS:

- 1. 2009 TOWN GOAL REVIEW & ESTABLISHING THE 2010 TOWN GOALS** - The Council will review the 2009 goals and consider town goals for 2010.

Bryce Haderlie, Town Manager, distributed the 2009 Town Goal update (see attached). Bryce reported that several goals were achieved this year by each individual department. Those goals that are still in progress should be identified for the 2010 town goals until they are completed.

Discussion was held regarding the deletion of goals which are identified as an operation and maintenance type of goal which have been or will be implemented in the daily tasks of those departments. The 2009 goals that were completed will be taken off the list. The following are the 2010 town goals:

Administration Department

1. Adopt a Capital Facilities List which will include the Administration, Public Safety and Public Works departments.
2. CIB Grant to fund the Capital Facilities Plan.
3. Complete the Town Hall remodel including the parking lot as a priority project. Other projects for the Town Hall remodel will include landscaping, exterior treatments and door closures.

4. Update data system for property addresses, assessor account numbers, etc.
5. Update Personnel Policy and Procedure Manual.
6. Establish a Citizen Advisory Committee of tax-paying non-voters for Town Council matters.
7. SR-14 Billboard Use. Staff will determine ownership of the property and billboard and the legal rights of the Town for use. Council will then determine if it will be a 2010 goal (tentative goal).
8. Determine the feasibility of affordable Wi-Fi throughout the Town of Brian Head and possible funding sources.
9. Complete the General Plan.
10. Informational Sign identified at Town Hall.
11. Complete the Town Codification
12. Town website updated and improved.
13. Develop a plan for back-up power for essential services.
14. Create an Economic Development Plan which identifies government influence with business activities.

Long Term Goals for Administration Department

1. Evaluate the Business License Retail enhancement fee to determine ways to eliminate double taxation standards.
2. Identify possible funding sources for employee affordable housing standards.
3. Complete a comprehensive trail master plan for Brian Head.

Public Safety Department

1. Public Safety study to determine staffing needs (fire, EMS, etc).
2. Fire Mitigation project of reducing fire hazards by widening the roads in the newly annexed area for egress and ingress.
3. Complete the Public Safety chapters of the Town Code for codification purposes.
4. Institute a monthly EMS training program.
5. Provide options for the Brian Head first responder unit to be equipped and functioning.

Council Member Schwob was excused at 3:00 p.m.

Long Range Goals for Public Safety Department

1. Upgrade the Fire Department's ISO rating, by identifying the areas of ISO review and determines what improvements can be made. Gary will report back to the Council on potential areas of improvement for the ISO rating.
2. Begin apparatus driver operator training for fire personnel.
3. Create a new construction plan and specifications for the new Public Safety building.
4. Implement the Spillman fire reporting system and update old reports.
5. Certify three fire department members to be Engine Boss.
6. Implement a plan for wildland fire fighting as an increased revenue source.
7. Acquire a water tender for firefighting and Public Works use.

Gary gave a brief update on the Steam Engine Meadows fire in which the total cost of the fire was \$73,000.00. The town costs totaled \$3,000 to \$4,000.00. The Federal and State government agencies assumed the majority portion of the costs.

Public Works Department

1. Complete sewer main evaluation study for Capital Facilities Plan.
2. Purchase the Elements Software for tracking purposes of projects, inventory, equipment, etc.
3. Complete the ATV trail along Hwy. 143 from Village Way to Vasels Road.
4. Creation of a parking district and identify in the General Plan.
5. Shuttle Evaluation/Full-time transit system connected to the valley.
6. Complete the construction of the 1 MG Mammoth Water tank.
7. Complete the plans for the new well.
8. Reduce the infiltration into the main sewer line going to Parowan and identify the infiltration into the water lines.
9. Identify incentives for business to participate in the recycling program.
10. Develop better budgetary tracking system i.e. work orders for the department.
11. Re-evaluate the Capital Facilities Plan

Brian Head Town Long Term Goals

1. Complete burial of power lines along Hwy. 143.
2. Ice Skating Rink.
3. Campground development of the Upper Bearflat/Sugar Loaf area (USFS).
4. Complete Town Park projects:
 - a. Landscaping and implementation
 - b. Establish vehicle access plan
 - c. Enclose Pavilion
 - d. Pavilion kitchen and storage area.
 - e. Play ground equipment
5. Establish use and future planning for town owned property.

G. ADJOURNMENT

Motion: Council Member Ortler moved to adjourn the regular meeting of the Brian Head Town Council for November 24, 2009. Council Member Cocchia seconded the motion.

Action: Motion carried 4-0-0 (**summary:** Yes = 4 **Yes:** Mayor Deutschlander, Council Member Fausett, Council Member Cocchia, Council Member Ortler. **Excused:** Council Member Schwob).

The regular meeting of the Brian Head Town Council was adjourned at 3:50 p.m. for November 24, 2009.

December 08, 2009

Date Approved

Nancy Leigh

Town Recorder/Clerk